**ST ANDREW’S PARISH COUNCIL MEETING, FRIDAY 9TH NOVEMBER 2018**

**In attendance:** Fr John Hine (Chairman) Dr James Sharp

 Elena Peck Kathleen Bishop Roger Styles

**Apologies:** Nuala Smith Deacon Jolyon Vickers

Sylwia Dorosz Lorraine Sharp

The St Andrew’s Parish Council met under Fr John’s chairmanship on Friday 9th November at 7.30pm.

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| **Serial** | **Agenda Item** | **Action** | **Comment** |
| 1. | **Fr John’s Introduction:*** Fr John welcomed everyone, particularly newly joined Kathleen Bishop, and mentioned that either Dr James Sharp or his wife, Lorraine, would attend this meeting, as a routine.
* He noted the absence of Nuala Smith, Sylwia Dorosz and Deacon Jolyon Vickers.
* He led a discussion on membership of the Council and the need for its role to be clearly separate from the Parish Finance Committee. It was concluded that there was a need to identify new members who had a interest in the church’s liturgy and associated activities.
* He pointed out the Pat Sargent had kindly agreed to take over editorial duties for the Parish Newsletter from Brian Lawrence.
 | **All** |  |
| 2. | **Minutes of last meeting & matters arising:*** The minutes of the meeting of 22 Jun 18 were accepted as a true record.
* Fr John said he had yet to bring together the volunteers who offered to assist him in administration within the Parish.
 | **Fr John** |  |
| 3. | **Parish Finances:*** In Sylwia’s absence, Roger introduced the statements of the finances of the Parish Main Account. In short as at 31 Aug 18, the Parish held £20,320 in the bank, and that there had been no unexpected charges since that date.
* Fr John reported that he had just received the report of the audit of this account, conducted in Jun 18. There were a number of small comments, but overall, it was satisfactory.
	+ He suggested that, once he had absorbed the details, the report should be distributed to the Parish Finance Committee.
 | **Roger** |  |
| 4. | **Development Fund & Parish Centre:*** Roger outlined similarly good news with the Parish Centre:
	+ It remained a popular resource for community groups to use and routinely delivered ~£1K income per month.
	+ Running costs remained manageable and as predicted. The redecoration of the hall had been completed in Aug, and the plans were in place for the floor to be treated in Aug 19.
	+ We were on target to repay £17.5K in 2018, leaving only £26K to repay to leave us free of debt.
	+ The Parish could therefore look forward to a future with reasonable income and probably greater freedom for parishioners to use the hall during the week.
* The pending redevelopment of St Mildred’s hall was discussed and deemed not necessarily to be a detrimental to our Parish Centre. It might even lead to a short-term peak in demand as the build takes place.
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| 5. | **Social:*** The proposed Christmas Parish Event was discussed at length. It was agreed that:
	+ It would be held in the New Year (date to be determined);
	+ It would be an informal sharing meal along the model of Fr John’s birthday celebration;
	+ It was unclear who would lead the organisation of it.
* It was suggested that there might also be a children’s party, associated with children’s events such as confoirmation or wreath workshops. There was a need to identify volunteers to take this on.
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| 6. | **Any Other Business:*** Fr John led a discussion about the Deanery’s requirement to identify how parishes might reduce to holding only one mass on Sundays. He said he had received numerous suggestions and his mind was now clear. The most popular option was for a 10.00am mass. Fr John said he personally found no difficulty with finding a locum priest when needed, and he would lobby the Deanery to suggest that a more practical approach, recognising the demographics of parishioners and the availability of priests across the region.
* There was a vigorous discussion about the range of interesting and relevant videos to share with parishioners. In the hope that new videos might be more popular. It was agreed that:
	+ Kathleen would speak to Jolyon about opportunities; and
	+ Fr John would investigate the Catholicism Series.
* James offered to find a useful public notice on GDPR currently posted in the NHS.
 | **Fr John****Kathleen****Fr John****James** |  |
| **8.**  | **Date of next meeting:*** **Agreed to** **Tuesday 30 April 2019 at 7.00pm.**
 | **All** |  |

Fr John Hine

Parish Priest

17 Nov 18